Bartly subsequent org. - Co 9 - Illinois Signal Con 2. REMARKS. In the column of "Remarks" opposite the name of the person concerned will be stated: * National Guard, State of_ (a) Absence of officers.—The nature of absence and dates of departure *Strike out words not applicable. and return, with number and source of order. (No other remarks are required in the case of an officer, as his complete record is shown on MUSTER ROLL the monthly returns.)

(Station at Mate of muster.) from the last bimonthly muster on to the muster on C

INSTRUCTIONS.

1. NAMES TO BE ENTERED ON ROLLS.

(a) Members of the company or detachment.-All officers and enlisted men will be taken up on the rolls from the date of receipt of notice of their assignment, whether or not they have yet joined, and will be entered in the following order: First, commissioned officers belonging to the organization, in order of rank; second, noncommissioned officers, in order of grades given in paragraph 9, A. R., 1913, the names under each grade heading appearing in the order of the dates of warrants; third, all others, except buglers, privates, first class, and privates, in alphabetical order of grade; fourth, buglers; fifth, privates, first class; sixth, privates. The names of the men under each grade heading, except noncommissioned officers, will appear alphabetically. Lance corporals will be carried under the heading of privates, first class, or privates. The names and the grade headings, which will precede the names, will follow one another without interval, except when made necessary by the use of two or more lines in the column for "Remarks" after a name. In all cases the last name will be written first, e. g., Smith, John A., not Jobs A. Smith.

(b) Attached officers.-The names of officers attached to'a company or detachment will be entered on the rolls immediately below the names of the officers belonging thereto.

(c) Attached enlisted men and casuals.—The names of enlisted men attached to or casually with a company will not be borne on the rolls of such company, but on separate detachment rolls. The names of men of different regiments, fort commands, corps, or departments, will not be borne on the same detachment roll.

(d) Those who have ceased to belong to the command.—The names of enlisted men of a company or permanent detachment will be immediately followed by the names of those who have ceased to belong thereto since last bimonthly muster. They will be classed in the following order: (1) Discharged, (2) furloughed to the reserve, (3) transferred, (4) dled, (5) retired, (5) deserted, and (7) dropped. Under each heading the names will appear in the order prescribed above for members of the company or detachment.

(e) Soldiers discharged and reenlisted .- The names of soldiers that have been discharged from the company or detachment since last bimonthly muster and reenlisted will be placed in the body of the roll, as well as under the heading "Discharged." See also "Desertion," par. 2 (p).

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- (b) Assignment.—The date any assignment takes effect.
- (c) Date of joining.—The date that an enlisted man joins, whether originally or from any absence, and if originally, the source of gain. See "Transfer" (m)
- (d) Change of rank or grade. All changes of rank or grade. In case of appointment, the number, date and source of order, or date and source of warrant, will be stated; in case of reduction, the date of receipt of order at soldier's station will also be stated.
- (e) Absence of enlisted men.—All cases of absence of twenty-four hours or more, the nature of absence, dates of departure and return, with numbers and sources of orders, or description of authority therefor. The place of absence will also be stated except in case of furlough or absence without leave-If absent on furlough at date of muster, the period authorized will be stated. If the absence continues, the remarks on subsequent rolls will be limited to a statement of the nature and date of commencement of the absence and a reference to the first roll bearing the entry. Inability to perform duty through disease, etc. (A. W. 107), will not be noted except as provided under "Discharge" k (4), and "Furlough to the Reserve" (1).
- (f) Courts-Martial.-All sentences of courts-martial, with dates of approval and, except in eases of summary courts, the numbers and sources of orders promulgating same.
- (g) Confinement.-All cases of confinement with dates, and when by civil authority the nature of the offenses, whether prisoners have been held for trial, tried, or discharged without trial, and, when tried, whether acquitted or convicted.
- (h) Injuries or wounds.-All injuries or wounds received during the period covered by the roll, and whether or not contracted in line of duty. Sickness other than that resulting from injuries or wounds will not be stated.
- (i) Medal of honor and certificate of merit.—On the first muster roll after receipt of notice of the award of a medal of honor or a certificate of merit. the fact of the award, together with the date of the engagement and the cause of the award, will be noted.
- (k) Discharge.-Opposite the name of every soldier discharged will be noted (1) whether he was "honorably discharged," "discharged and not recommended for reenlistment," or "dishonorably discharged;" (2) date, place, and cause of discharge, and if discharged prior to expiration of term of service, the number and source of order, or description of authority therefor: (3) character given on discharge certificate, and (4) if retained in the service beyond the period for which enlisted, as indicated by the dates of enlistment and discharge, the cause for such retention will be stated. See "Soldiers Discharged and Reenlisted" par. 1 (e).
- (1) Furlough to the reserve.—Same as for discharge except (1).
- (m) Transfer.-Company and regiment or corps or department from or to which transferred, with date (see par. 115, A. R., 1913), and number and source of order. Except in case of transfer of privates, the grades in old and new organizations will be stated. In case of gain by transfer the remarks will also show date of joining.
- (n) Death .- Date and place of death.
- (o) Retirement.—Date and place of retirement, and number and source
- (p) Desertion.—Date and place of desertion. Soldiers that have deserted since last bimonthly muster will be dropped under heading of "Deserted" at the foot of the roll, even if they have been returned to military control.
- (q) Return of deserter to military control.—Date and place of return to military control; whether deserter surrendered to or was apprehended by the military or civil authorities, and in the latter case the date of surrender or apprehension, will be noted on the first roll. On subsequent rolls, until the result of the trial has been published, or the case otherwise disposed of, will appear the remark "Awaiting trial (or result of trial) for desertion. See roll

for _____, 191-." On the rolls following the final disposition of the case will appear the data given on the first roll, and also the date, with number and source of the order announcing the man's return to duty or the result of the trial, including nature of offense of which convicted. [Note.-The restoration to duty of a deserter by competent authority, namely, by the commander who would be authorized to direct that he be brought to trial, can be ordered only in case the desertion is admitted, and must not be confused with the removal (by the order of such commander or the War Department) of a charge of desertion erroneously entered on the rolls against a soldier-See pars. 131, A. R., 1913, and 43, C. of O., 1881-1915.]

(r) Desertion and fraudulent enlistment.—(1) Upon the apprehension or surrender of the soldier there will be noted on the first roll of the organization from which he deserted the date of apprehension or surrender, the name under which he fraudulently enlisted, and the place where confined await. ing trial; and on roll of organization in which serving fraudulent enlistment, the date of apprehension or surrender, the organization from which soldier deserted, and the name under which he served therein. (2) If convicted of desertion and fraudulent enlistment and sentenced to be dishonorably discharged, the soldier will be discharged from the organization from which he originally deserted as of name and date of enlistment under which he was serving therein, and his name dropped from the records of the organization in which fraudulently serving. (3) If not dishonorably discharged but held to serve balance of legal enlistment, the soldier will be held as of the name and date of that enlistment and his name dropped from the records of the organization in which he was serving under fraudulent enlistment. (4) If held to service as of fraudulent enlistment and ordered discharged from enlistment from which he deserted, the soldier will be discharged from the organization from which he deserted and held to service as of the date and name under which he fraudulently enlisted.

(s) Muster by telephone. - In cases of muster by telephone of enlisted men at subposts or on outpost or other similar duty under Section II, G. O. 49, W. D., 1917, the stations and duties of the men on the date of the muster will be stated, followed by the words "Mustered by telephone."

3. ABBREVIATIONS.

The abbreviations authorized in the preparation of the pay roll will be used on the muster roll.

4. DOTS AND "DITTO."

The use of dots and the word "ditto" is prohibited.

5. RULED COLUMNS.

The ruled columns will not be used for purposes other than as stated in these instructions or indicated in the printed headings.

6. EXTRA SHEETS.

If additional space be found absolutely necessary, the roll will be enlarged by stitching into the middle of it an extra sheet or sheets, Form No. 61-a, A. G. O., provided for that purpose. Under no circumstances will half sheets be used or pieces of paper be attached to the roll. Paper fasteners, wire, or paste will not be used in joining the sheets of the roll.

7. USE OF TYPEWRITER OR LEAD PENCIL IN THE PREPARA-TION OF ROLLS.

The preparation of muster rolls on a typewriting machine is authorized provided a black record ribbon of standard quality is used. The original copy of the roll will be forwarded to The Adjutant General's Office. Carbon copies of rolls will not be forwarded to that office. Rolls will not be prepared or signed with lead pencil of any kind.

8. CORRECTION OF ROLLS.

Corrections on muster rolls after muster and before they have been forwarded to The Adjutant General of the Army will only be made with the approval of the mustering officer. Retained rolls will not be changed until authority therefor has been obtained from The Adjutant General.

9. DISPOSITION MADE OF ROLLS.

Within three days after each bimonthly muster, the mustering officer will forward to The Adjutant General of the Army a copy of the muster roll of each company, troop, battery, or detachment. A duplicate of the muster reil will be retained. The roll for The Adjutant General's Office will be folded evenly in three folds, with the brief on the outside. It will not be folded or creased to fit an envelope, but will be mailed in an envelope of the proper size or in a wrapper made especially for the purpose.

NAMES, PRESENT AND ABSENT, AND HANK. (Commissioned and noncommissioned officers accord- ing to rank. Surnames of all enlisted men will precede Christian names. Privates of each class in	WHEN ENLISTED.	All present and mustered except those indicated in this column	HEMARKS. (In cases of detachments composed of more than one company, the company to
precede Christian names. Privates of each class in alphabetical order.) See Instruction 1 (a).		by the word ABSENT.	which each man belongs will be shown under "Remarks.")
Privates:			Fr as Pvt fr Co M 5th #11 Inf per 50
Antrim, Leon F.	Jun 3/17		34 Par 7. Div Hq Oct 9/17. 2558. CO A per Bn SO 15, Par 1 Oct 9/17. Sent to Base Hospital Oct 29/17.
Anderson, Carl Harold	Jun 4/17		Tr as Pvt fr Tr.Co 1 108th Sup Train per SO 44 Par 1, Oct 10/17. Assg CoA per Bo SO 37, Par 2, Oct 20/17.
Boyle, Thomas J.	Aug 20/17	19	Tr as Pyt fr Co L 2nd Ill Inf. per So per En So Eq 5 Sept 30/17. Tr as Pyt fr Co L 2nd Ill Inf. per So 26 Par 5, Sep 29/17 Assg. to Co A per En So 5, Sept 30/17. Tr as Pyt fr Co C 1st Ill Inf. Per So A Per So 5, Sept 30/17.
Burns, Thomas G.	Aug. 20/17		26 Par 5, Sep 29/17 Assg. to Co A per
Ceeder, Fred A.	Jun 19/17		Tr as Pvt fr Co C ist III Inf. Per So 45 Par 7. Div Hq Oct 20/17. Assa.te Co. A. per Bn SO 37 Par 3 Oct 20/17.
Claus, Charles H.	Mar 26/#7		Tr as Pvt fr Co B 5th Ill. Inf. per So 36 Par 3 Oct 11/17. Asg to Co A per Bn SO 20, Par 2. Oct 12/17.
Coquilette, Glen E.	June 1/17		Tr as Pyt fr Co G. 3rd Ill Inf per SC 33 Par 5 oct 8/17. Assg to Co A per Bn SO 13 Oct 9/17.
Cunningham, Joseph D.	Apr 2/17		Tr as Pvt fr Sgt Co M 5th Ill Inf. pr SO 34 Par 7 Oct 9/17. Assg. to Co. A per Bn SC 15 Par 1 Oct 9/17.
Dame, Charles Vance.	Sep 19/17	Comment of the particles of the party	Tr as Pvt fr Co I 342nd Inf.per SO 5
Deegan, Harold B.	Feb 18/17.		
Denham, Francis S.	May 22/17		Tr as Pvt fr Co A 1st Ill Inf. per S SO 45 Par 7 Oct 20. AssG Co. A per Bn S.O 37 Oct 20/17.
Eckel, James A.	May 7/17		Tr as Pvt fr Co # gnd Ill Inf. per 50 26 Par 5 Sep 39/17.Assg Co A. per Bn SO 5 Par 7 Sep 30/17. Joined Co Oct 4/17.
Goldman, David	Oct 2/17		Tr as Pvt fr CoD 341st Inf.per \$0 50 Hq Camp Grant 111
Harrison, Forest E.	Jun 7/17		Tr as pytofr C8/C7131st Inf. per So per Bn So 37, Per 3, Oct 20/17.
Hahn, Frank F.	Jul 25/17		Rel.as horseshoerOct 12/17 per CD 9
Hubbard, Walter	Mar 30/17		Det, as driver VOCO Oct. 7/17. Rel. as driver VOCO Oct. 25/17.
Jackson, Harry,	Mar 28/17		Det. as driver VOCO Oct. 7/17. Rel. as driver VOCO Oct. 25/17. Tr as Pvt fr Co A 131st Inc. per SO 45 Par 7 Oct 20/17. Assg. to CO A. per Bn SO 37 Par 3 Oct 20/17.
King, H. Edgar	Apr 24/17	ļ	Tr as Pyt fr Co D 132nd Inf per SO 32 Par 3 Siv Hq Oct 17/17. Asg. to 6 Co A. per Bn SO 32, Oct 18/17.
Masek, Jerry J.	Apr 6/17	-	Tr as Pvt fr MG Co 2nd ILL Inf. per SO 28 Par 4, Oct 1/17 Div Hq. Asg. Co A per Bn SO 7, Par 4 Oct 2/17.

Citation:

"United States records," images, FamilySearch (https://www.familysearch.org/ark:/61903/3:1:3QHV-X3CV-JC4?view=index : Apr 20, 2025), image 343 of 1921; United States. National Archives and Records Administration. St. Louis Missouri. Image Group Number: 106370670

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